

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
November 25, 2015
Final

Members Present: Chairman Fred Douglas, Selectman Arnie Byam and Selectman Lee Mayhew

Staff Present: Town Administrator Russ Boland, Trish Schultz, Rick McQuade

Public or Board Members Present: Bob Rogers

Media Present: Jessie Salisbury

Recorder: Kathleen Humphreys.

The meeting was called to order at 6:00pm.

Consent Agenda:

Review and signing of consent agenda items by Chairman Douglas and Selectman Mayhew.

- a. Payroll 11/26/14
- b. Warrant 11/26/14
- c. Meeting Minutes 10/22/14
- d. Meeting Minutes 10/29/14
- e. Meeting Minutes 11/12/14
- f. Non-Public Meeting Minutes 11/12/14
- g. Timber Tax Yield 14-279-14
- h. Timber Tax Yield 14-279-10
- i. BTLA Appeal Settlement 227-035-000
- j. BTLA Appeal Settlement 215-004-0000

Community Forum

No one present to address the Board.

New Town Business

2015 BUDGET REVIEW

Election/Vital Statistics/Revenues

Town Clerk Trish Schultz presented her 2015 budget. No changes were made to the budget.

Cemeteries:

Trustee Bob Rogers presented the 2015 Cemetery budget. Several changes were made to the wage line along with the new equipment line.

Library:

Trustee Bob Rogers presented the 2015 Library budget. No changes were made.

Planning Board:

Planning Board Chairman Bob Rogers presented the 2015 Planning Board Budget. No changes were made to the budget.

Highway Department:

Road Agent Kent Perry presented the 2015 Highway Budget.

Discussed why there are two pay rates for one employee.

VOTE: Selectman Mayhew made a motion to have the pay be \$17 for both pay scales for highway employee that also mows the cemeteries. Selectman Byam seconded the motion. Motion passed 3-0.

This week the highway department changed the schedule and now has one shift starting at 5am and the other shift starts later to help eliminate overtime. It makes one truck available before the bus route starts. Road Agent Perry works the later shift.

450 hours were the presented amount of overtime hours needed in the budget.

The building maintenance and supplies line added to \$3,500 because of a bad motor in the garage door.

The new trucks have more computerized components which means now only basic maintenance such as grease and oil filters on the 550s can be done in the highway garage. The trucks need to be sent out which is expensive or a service call.

Discussed paving the parking lot at Citizens' Hall.

Added \$500 more in crack seal. Gravel and other aggregate will increase.

Paving Plan: Discussed flipping the 2017 and 2018 paving plan so work on Brandy Brook can happen in 2017.

VOTE: Selectman Mayhew moved for Brandy Brook Road to become a priority for the paving plan for next year. Selectman Byam seconded the motion. Motion passed 3-0.

Town Administrator Boland will look into paving Brandy Brook and the parking and report back at next meeting on Dec. 10, 2014.

Page 3 going to \$3,500 on last items (increase for garage door).

Page 4 include gas for grader which uses 60 gallons every 3 hours.

More explanation for vendor vehicle cost. Take it for service or on-site service call.

Page 6 moving screener back to rental line.

Page 7 include screener on rental. Increase \$3

Line stripper increase \$3,000.

Parks and Recreation:

Wilton Youth Center is going to \$7,100 from \$6,400 for Goss Park. The increase is because insurance cost went up \$2,000 over the past two years. It is locked in at a 5% cap for this coming year.

Heritage Commission:

Member Jessie Salisbury presented the budget and said everything will stay the same.

Ambulance:

A budget was not submitted as of Nov. 25, 2014.
Chairman Douglas asked to see revenue.

Building Inspector:

Budget is \$15,325 for the next year.
TA Boland reported the lowest the building inspector said he could do the job for is \$1,000 per month plus paying for cell phone. Not sure if the phone is to pay for his plan or to add his phone to town plan.

Stats indicate roughly 50 calls per year. \$2,400 in 2013 and spent \$4,245 to date this year.
He's paid \$30 per hour now and 56 cents per mile.

EMERGENCY MANAGEMENT:

The budget is \$1,875 but as of now only expended \$270.
TA Boland will have a conversation about the inventory with Director Carolyn McEntee and will updated the Board and adjust accordingly for the Budget Committee. The Board wondered why she is not buying the stuff that is on the budget.

Street Lighting:

Budget of \$3,960 will stay the same.

Solid Waste:

Has not been presented at this date.

Welfare:

There were two cases this past year.

Warrant Articles

1. CIP
2. Engineering warrant
3. Trustee of the Trust Funds
4. Safety complex
5. Authorization for meeting to have Selectmen appoint a committee to report back
6. Chase Road
7. Revenue

Page 3, increase by \$3,640 for "Curtains without Borders" for Center Hall curtain restoration.
Page 4, reduce police department income from \$500 to \$200. They are at 92% of the year and the are budget is at 81%.

OLD BUSINESS

Monadnock Security is requesting half payment upfront for the library security system.

VOTE: Selectman Mayhew moved to sign the contract with Monadnock Security. Selectman Byam seconded the motion. Motion passed.

It was discussed Chief Deware would like to hire a police sergeant. Selectman Mayhew does not see how this candidate is qualified and questions why Chief Deware wants to make this

candidate #2 in charge and said his letter does not convince him and wants to know why the candidate is a good fit for the community. TA Boland will talk with Chief Deware.

TA Boland sent a letter to School Superintendent Tyrie regarding snowplowing and the crossing guard. The budget will have a crossing guard from January to June 2015.

The Road Agent feels \$150 per storm is good and the Board is fine with that.

The town is no longer paying \$150 per year for credit card. A meeting is scheduled for Dec. 15.

Jasper Electric said they can run electric wires under the pavement at Center Hall.

Chief Deware is sending out RFP for cruisers.

Engineers from Northpoint were at Mountain Road last week. Mountain Road resident Bill Welch was there and talked with the town but he said he is uncomfortable signing anything at this time. He wanted to know up front how far the wall will be moved.

Thermal imagine camera for fire department could cost \$14,000 to replace. They plan to hold off and apply for a grant.

Chief McQuade and TA Boland are looking into a grant to replace the tanker. A \$350,000 vehicle that the town could put \$150,000 down was discussed.

FEMA Grant:

The town can apply for two grants per year. They plan on applying for a thermal imaging camera and a vehicle but they only have until next Friday to do this. Selectman Byam reminded that a warrant is needed to take out the money.

Fire Department:

A few individuals do not want their stipends and about 5-6 firefighters have not filled out their paperwork. Bookkeeper Louise Dwyer will send a letter to the individuals.

Selectman Byam said he does not approve of a dinner paid for by taxpayers and members can bring their own meals and wonders why money is needed for a potluck dinner.

The town met with Mainstay on Oct. 7, 2014. The town is dissatisfied with the billing practices of Mainstay. The line item is \$9,000 and it is over \$24,000 now. TA Boland will cancel the upcoming meeting Trish Schultz has with them.

Rmon would like to talk to the town and on Dec. 1, 2014 at 10:30am, they will do an assessment. The Selectmen are welcomed to attend this meeting. The Selectmen suggest staying static with Mainstay and talking to Rmon.

Other Business:

A contract for services at the Animal Rescue League was discussed.

Wages:

It was suggested the wages for the police department secretary is high enough and it was recommend there be no wage increase in the PD secretary or for the police chief.

The town is paying \$14.85 to the deputy clerk.

Selectman Mayhew thinks the fire chief is paid too low and will look up in NHMA book to compare figures. He is paid \$11.73 per hour. Selectman Byam reminded him that at the last meeting Chief McQuade said he is okay with that figure and that it is stipend. Chairman Douglas said they will give it more thought at the next meeting.

On Dec. 4, 2014 there is webinar about warrant articles.

VOTE: Selectman Mayhew made a motion to adjourn at 9 p.m. Selectman Byam seconded the motion. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 9 p.m.

Date:

Kathleen Humphreys, Transcriber

Fred Douglas
Chairman

Arnie Byam III

Lee Mayhew

APPROVED BY THE BOARD OF SELECTMEN ON 1/7/2015